

Document No. 145
Adopted at Meeting of 6/21/61
(Summer Survey Program)

*approved
Voted 6/21/61
Sept. 15, 1961 deadline
JES*

MEMORANDUM

June 21, 1961

TO: The Boston Redevelopment Authority
FROM: Edward J. Logue, Development Administrator
RE: Personnel for Summer Survey Program

The following persons are submitted to the Authority for approval this week. If approved, I would like them to start work Monday, June 26, 1961. It is imperative that we get the summer survey program started just as quickly as possible so that we may take advantage of the good weather.

E.J.L.

Junior Planning Aides

Name	Address	Education	Military Service
Robert W. Banks	34 Aywill Rd. W. Roxbury	Jamaica Plain High School Graduated 1959 Franklin Institute 1 year completed	Nov. 1959 June 1961
Stanley B. Bernstein	11 Rocky Nook Ter. Jamaica Plain	Boston Latin School Graduated 1958 Brandeis University Political Science 3 yrs. completed	
John J. Callahan	172 Cowper St. Boston	Christopher Columbus H. S. Graduated 1958 Boston College 2 years completed	
Charles R. Carle	64 Havelock St. Malden	Malden High School Graduated 1959 Boston University English 2 yrs. completed	
Curtis S. Collins, Jr.	158 Milton St. Dorchester	Boston Latin School Graduated 1957 Holy Cross College B S English, 1961	
Claire E. Cross	6 Mission St. Boston	Academy of Notre Dame Graduated 1958 State College at Boston Mathematics 3 yrs. completed	
John Curtin	272 Faneuil St. Brighton	National School, Ireland Graduated 1920 St Flannans College Two yrs. completed, 1922	Sept. 1942 Mar. 1943
Herbert K. Donlan	176 Park St. West Roxbury	St. Sebastain's Graduated 1954 Boston College 2 yrs. completed Boston State College B. S. Ed Math. 1961	

Junior Planning Aides

Name	Address	Education	Military Service
Kevin T. Doyle	4 Glenhaven Rd. West Roxbury	Boston College High Sch. Graduated in 1958 Boston College Distrib. Management 3 yrs. completed	
Walter R. Ducharme	75A Beacon St. Boston	Worcester Boys' Trade High Graduated 1947 Boston College 5 yrs completed (part time)	Jan. 1948 Jan. 1952
William H. Dugan, Jr.	5 Glenburnie Rd. Roslindale	Boston English H.S. Graduated 1958 University Of Mass. Mech. Engineering 3 yrs. completed	
William J. Foley	31 Pleasant St. Dorchester	Boston College H. S. Graduated 1955 Boston College B.A.Pol. Sci. 1960	Sept. 1960 Mar. 1961
Sandra Gorvine	18 Greenleaf St. Malden	Malden High School Graduated 1958 Univ. of Michigan 1.5 yrs. completed Boston University Public Relations 1 yrs. completed.	
David W. Haley, Jr.	48 S.Huntington Avenue Boston	Boston English H. S. Graduated 1959 Boston Univ. 2 yrs. completed	
Marie F. Inguanti	126 Central Ave. Boston	Hyde Park High School Graduated 1954 State College at Boston B.S.in Ed., 1958	
Paul R. Kateman	1179 Boylston St. Boston	Roxbury Latin School Graduated 1959 Columbia University 2 Economics 2 yrs. completed	
William J. Marshall	24 Fuller St. Dorchester	Archbishop Williams H.S. Graduated 1959 Our Lady of Hope Mission Sem. 2 yrs. completed	

Junior Planning Aides

Name	Address	Education	Military Service
Mary E. MacNaught	19 Charles River Sq. Boston	Milton Academy Graduated 1959 Univ. Colorado 1 yr. completed Conn. College for Wom. 1 yr. completed	
Michael N. Matt	528 Bennington St. East Boston	Saugus High School Graduated 1953 Northeastern Univ. B.S. Ed. Engl. 1960 Northeastern Univ. 1 yr. compl. grad. work in English	
John F. McCarthy	4993 Washington St. West Roxbury	Boston College H. S. Graduated 1959 Boston College Accounting 2 yrs. completed	
James J. Mc Donald	27 Haverford St. Jamaica Plain	Jamaica Plain H. S. Graduated 1931 Burdett College 1 yr. completed	Dec. 1942 Feb. 1946
John J. McLaughlin	12 Hartlawn Rd. Boston	Cathedral High School Graduated 1956 C. O'Connell Seminary Theology 1 yr. completed	June 1957 June 1960
Lewis J. Miller	94 Elmer Rd. Dorchester	Dorchester High School Graduated 1959 Bridgewater State Col. History-Govt. 2 yrs. completed	
John M. Moran	196 Savin Hill Ave. Dorchester	Mission High School Graduated 1959 Boston College Economics 2 yrs. completed	
James M. Murphy	55 Cornelia Ct. Roxbury	Mission High School Graduated 1956 Boston College Pre-Med 1 yr. completed	Nov. 1959 Nov. 1960

Junior Planning Aides

Name	Address	Education	Military Service
Robert M. O'Toole	54 S. Newton St. Hyde Park	Immaculate Conception HS Graduated 1958 Notre Dame Univ. 1 yr completed St. Anselm's College 1 yr. completed	
Darrell L. Outlaw	51 Brookledge St. Roxbury	Hyde Park High School Graduated 1942 Suffolk Univ. B.A. Govt 1956 MA Ed Portia Law School LLB 1960	June 1943 Feb. 1946
Paul F. Power	22 Francis St. Boston	Mission High School Graduated 1954 Boston College 1.5 yrs. completed Boston University B.A. Soc. 1961	
Lawrence M. Quealy	24 Packard Ave. Boston	St. Mary's Brookline Graduated 1946 Boston College 2 yrs completed	Nov. 1950 June 1952
John L. Riley	28 Weyanoke St. Dorchester	Archbishop Williams H.S. Graduated 1959 Notre Dame University Philosophy 2 yrs. completed	
William P. Rowan	51 Whitten St. Dorchester	Boston Trade School Graduated 1956 Work Experience Substitute Draftsman, Metcalf & Eddy, 1 year Field Worker, Duffell Assoc., 1 year Draftsman, Bos.Pub. Works Dept., 9 mos.	April 1957 Nov. 1957
Brian J. Sullivan	17 Vershire St. West Roxbury	Roslindale High School Graduated 1957 Worcester State College 1 yr completed Boston State College 1 yr. completed	

Junior Planning Aides

Name	Address	Education	Military Service
Mary E. Tompkins	184 Bellevue St. West Roxbury	St. Clair H.S. Roslindale Graduated 1959 Emmanuel College Sociology 2 yrs. completed	
Katherine Whitelaw	52 River Street Boston	Beaver Country Day School Graduated 1959 Bennet Jr. College 1 yr. completed Garland Jr. College 1 yr. completed	

Senior Planning Aides

Name	Address	Education	Military Service
Harry M. Bello	41 Faure St. Mattapan	Boston Public Latin Graduated 1955 University of Mass. B.A. Pol. Sci. 1959 Boston Univ. Law 2 years completed	
Robert W. Crowley	1 Newcroft Circle Mattapan	Gate of Heaven H.S. Graduated 1951 Boston College B.S. Marketing 1955 Suffolk Law 1 year completed	Mar. 1956- Jan. 1958
Frank V. DelVecchio	33 Marion St. Medford	Boston English H.S. Graduated 1950 Tufts University B.A. Engl. 1954 Harvard Law 1.5 yrs. completed	1954-9
Alan S. Demb	36 Cedar St. Marblehead	Marblehead High School Graduated 1957 Williams College B.A. Pol. Sci. 1961 Related experience Summer intern, Urban Renewal Admins., Wash.	
John Vincent Dunlea Jr.	116 Bartlett St. Boston	Cheshire Academy, Graduated 1951 Holy Cross College B.S. His. 1956 Suffolk Law LLB, 1959	
James F. Gibbons	27 Ashfield St. Roslindale	Boston College H.S. Graduated 1950 Boston College, B.A. Engl. 1954 Dartmouth College Bus. Admin. 1 yr. completed	Dec. 1955- June. 1960

Senior Planning Aides

Name	Address	Education	Military Service
Eleanor Hancock	515 Crafts St. W. Newton	Gladstone H.S., Vancouver Graduated 1954 Univ. California, LA 1 yr. completed Univ. British Columbia B.A. Pol. Sci. 1958 Queen's Univ., Ontario 1 yr. Pol. Sci. Related experience Research Asst., GBESC 6 months	
Elinor G. Hulak	118 O'Callaghan Way South Boston	Woburn Senior H.S. Graduated 1942 Univ. of Miami, 2.5 yrs. Eco., Govt., Real Est. Boston University, .5 yrs. Northeastern Univ., .5 yrs.	Nov. 1944- Aug. 1946
John F. Ivanoski	104 Monticello Ave. Dorchester	Boston English H.S. Graduated 1948 Boston Univ. B.A. History, 1957 1 yr. grad. Studies	1950-53
William J. Kelley	7 Bardwell St. Jamaica Plain	Mission High Sch., Rox. Graduated 1941 Georgetown Univ. BSS His. Govt. 1948 Boston College Even Law. LLB 1952	April 1943 Jan. 1946
James Kermegis	6 Highland Ave. Somerville	Thornton Academy Graduated 1937 Univ. of Chicago PH.B 1948	
John W. Lyons	62 Summer St. West Roxbury	Newman Preparatory Graduated 1957 Providence College B.A. Pol. Sci. 1961	

Senior Planning Aides

Name	Address	Education	Military Service
John D. Mahoney	70 The Fenway Boston	Brighton High School Graduated 1953 Boston University B.A. Soc. Phil. 1959 Boston University 2 years completed	
Edward J. O'Callahan	128 1/2 Commonwealth Avenue Allston	Brookline High School Graduated 1956 Holy Cross B.S. English 1960 Boston College Law 1 yr. completed	
David C. Prescott	104 Hubbard St. Manchester, N. H.	St. Paul's School, N. H. Graduated 1952 Yale Univ. B.A. His. 1956 Yale Sch. Architecture 2.5 yrs. completed Harvard Univ., Fine Arts .5 yrs. completed Related experience City Planning Manchester N. H. 1 yr. 8 months	
James R. Watson	37 Webster St. Quincy	N. Quincy High School Graduated 1954 Univ. Massachusetts B.A. History 1958 Univ. Massachusetts M.A. Government 1959	Jan. 1960 July 1960

Junior Planner Interns

Name	Address	Education	Military Service
Steven L. Block	2715 Beak Branch Rd. Louisville, Ken.	Hill School, Pa. Graduated 1951 Univ. of Louisville B.A. Soc. Sci. 1955 Harvard Univ. City Planning 1 yr. completed Related Experience City Planning, 1 yr.	Apr. 1957 - Oct. 1957
Rabindra K. Gupta	115 Mt. Auburn St. Cambridge	Punjab Univ., India Graduated 1946 Punjab Univ. I.A., Eco. 1948 Lucknow Univ. B.A., Eco. 1950 M.A., Eco.-Soc. 1952 Harvard Univ. City Planning 1 yr. completed Related Experience City Planning, 4 yrs. 9 mo.	
Hosni N. Iskander	41 Manolia Ave. Cambridge	Assiut Secondary Sch. Graduated 1947 Cairo School of Arch. B. Arch. 1952 Harvard Univ. Mas. City Plan. 1961 Related Experience 3 yrs. Arch. Instructor 1 yr. City Planner 2 yrs. Architect	
Sebati Y. Lugal	7 Forest St. Cambridge	Ryde School, England Graduated 1953 Bournemouth Mun. Coll. 2 yr. compl. Arch. Schl. of Arch., Oxford Diploma Arch. 1959 Harvard Univ. City Planning 1 yr. completed Related Experience 1 yr. 5 mo. Architect	

Junior Planner Interns

Name	Address	Education	Military Service
Nancy L. Olken	76 Robbins Rd. Watertown	Watertown High School Graduated 1955 Bryn Mawr College B.A. Economics 1959 Harvard University City Planning 1 yr. completed Related Experience ACTION, Inc., Research Asst., 1 summer	

Junior Draftsmen

George Paul Laffoley	17 Taylor Rd. Belmont	Belmont Hill School Graduated 1954 Brown University B.A. Classics 1958 Harvard University City Planning 1 semester Architecture 1 year completed	
Monetta B. Wronski	35 Elm St. Holyoke, Mass.	Holyoke High School Graduated 1959 Course included three years credit in drafting Univ. Massachusetts 2 yrs. comp. Civil Eng.	

Boston Redevelopment Authority
Planning Department
Surveys Section

Job Description
for

Summer Employment

Junior Planning Aide - Salary \$15.00 per day (\$1.875 per hour)
\$ 75.00 per week

General Statement of Duties

A Junior Planning Aide, under immediate supervision, carries out a variety of city planning assignments. He may be responsible for survey work, for map drafting, for the compilation and presentation of statistics, and/or for other similar work as required and directed.

Qualifications

1. High school graduation, plus,
2. Two years study completed with credit from an accredited college. Military service of one year or more may be substituted for one year of college.
(Residents of Boston will be given preference).

Stipulations

1. Hours of work - 8:00-12:00 and 1:00-5:00, Monday thru Friday
2. Employees will be paid for work performed.
 - a. There will be neither holiday time nor sick leave.
 - b. Should bad weather not permit work during regular hours, employees will be given the opportunity to make up the lost time
3. Employees will report to place of work at their own expense.
4. Assignments will be made by the Chief of Surveys.
5. An employee will be dismissed for unsatisfactory performance of his work by the Chief of Surveys.

June 14, 1961

Boston Redevelopment Authority
Planning Department
Surveys Section

Job Description
for

Summer Employment

Senior Planning Aide - Salary \$18.00 per day (\$2.25 per hour).

General Statement of Duties

A Senior Planning Aide, under immediate supervision, carries out sub-professional city planning assignments. He may assist in research on various planning problems or assist in formulating preliminary planning designs; but more often, he will be responsible for survey work for map drafting, for the compilation and presentation of statistics, or other similar work as required.

Qualifications

1. High school graduation, plus,
2. Bachelor's degree from an accredited four year college in a field closely related to city planning such as architecture, economics, sociology, political science, civil engineering, or similar degree. Military service of one year or more may be substituted for one year of college.

Stipulations

1. Hours of work - 8:00-12:00 and 1:00-5:00, Monday thru Friday.
2. Employees will be paid for work performed.
 - a. There will be neither holiday time nor sick leave.
 - b. Should bad weather not permit work during regular hours, employees will be given the opportunity to make up the lost time
3. Employees will report to place of work at their own expense.
4. Assignments will be made by the Chief of Surveys.
5. An employee will be dismissed for unsatisfactory performance, of his work by the Chief of Surveys.

June 14, 1961

Boston Redevelopment Authority
Planning Department
Surveys Section

Job Description
for
Summer Employment

Junior Planner Intern - \$20.00 per day (\$2.50 per hour)

General Statement of Duties

A Junior Planner performs under supervision general research, collects and analyzes statistical material, assists in the design, and preparation of city plans and programs, assists in the preparation of reports and, generally, under supervision, carries out sub-professional phases of city planning and renewal research and graphical representation, and performs related work as required.

Qualifications

1. Bachelor's degree from an accredited four year college; plus,
2. One year's graduate training in City or Regional planning or a graduate degree in civil engineering, architecture, landscape architecture, urban geography or other fields closely related to city planning.

Stipulations

1. Hours of work - 8:00 - 12:00 and 1:00 - 5:00, Monday thru Friday.
2. Employees will be paid for work performed.
 - a. There will be neither holiday time nor sick leave.
 - b. Should bad weather not permit work during regular hours, employees will be given the opportunity to make up the lost time.
3. Employees will report to place of work at their own expense.
4. Assignments will be made by the Chief of Surveys.
5. An employee will be dismissed for unsatisfactory performance of his work after one warning from the Chief of Surveys.

June 14, 1961

Boston Redevelopment Authority
Planning Department
Surveys Section

Job Description
for
Summer Employment

Junior Draftsman - Salary \$18.00 per day (\$2.25 per hour)

General Statement of Duties

A draftsman performs general drafting work in relation to city planning and urban renewal projects and programs involving the preparation of maps, charts and other graphic materials and requiring skill in the use of standard drafting equipment and materials including the preparation of finished work in ink or in form suitable for printing or publishing, and performs related work as required.

Qualifications

1. Four years of full-time paid experience in drafting, cartography or illustration work related to city planning, architecture, civil engineering, landscape architecture, or a bachelor's degree in city planning, architecture, civil engineering, landscape architecture or related field requiring design skill, or a combination thereof; or,
2. Two years full-time training in a non-degree granting school in commercial art, studio-course in fine arts, or a related field, plus, two years full-time, paid experience in drafting, cartography or illustration work relating to city planning architecture, civil engineering, landscape architecture, or related field.

Stipulations

1. Regular hours of work - 8:00-12:00 and 1:00-5:00, Monday through Friday. Draftsmen may be given the opportunity to work up to 60 hours per week.
2. Employees will be paid for work performed. There will be neither holiday time nor sick leave.
3. Employees will report to place of work at their own expense.
4. Assignments will be made by the Chief of Surveys.
5. An employee will be dismissed for unsatisfactory performance, of his work by the Chief of Surveys.

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